

**January 20, 2010
REGULAR SESSION**

The Regular meeting of the East Greenwich Board of Education was held on the above date, duly advertised in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-8(d). Notice of this meeting was posted in the East Greenwich Municipal Building, each school in the district and advertised in the Gloucester County Times. The meeting was called to order at 7:15 p.m by President Gallagher. Following the flag salute a moment of silent reflection was observed.

ROLL CALL

Roll call was taken with the following members present: Childress, Dolan, Gallagher, Grdinich, Mueller, and Stevenson. Members Kostick and Ricci were absent. Member Harris arrived at 7:32 pm as noted herein. Also present were the Superintendent and the Business Administrator. Teachers Collin Aregood and Jennifer Vedar were also in attendance.

APPROVAL OF MINUTES

On motion by Dolan, second by Stevenson and carried by unanimous vote, the minutes of the following meetings were approved:

Regular Session of December 16, 2009
Executive Session of December 16, 2009
Work Session of January 6, 2010
Executive Session of January 6, 2010

CORRESPONDENCE

The following correspondence was presented:

- Request for a personal leave of absence referred to Personnel
- Request for a maternity leave of absence referred to Personnel
- Request for a maternity leave of absence referred to Personnel
- Request for invoking Article 16 of the Agreement with the EGEA referred to Personnel
- Request of parent regarding food service program referred to Cafeteria
- Note of appreciation from Member Kostick

PUBLIC

Staff teachers Jen Vedar and Collin Aregood introduced themselves, noted the grade level that they teach, and received a warm welcome to the district by the Board of Education.

SUPERINTENDENT'S REPORT

Superintendent's report included the following:

- Update on Race to the Top grant noting 400 of 600 district applied
- Condolences to Mr. Venello, maintenance staff member, on the loss of his mother
- Principal of Mickle School sent a notice to all parents regarding a bus incident for information purposes
- Copies of leave of absence requests are in board member packets
- A letter was issued in regard to residency status for children attending both East Greenwich School District and Kingsway Regional
- A resignation notice by e-mail was received from Member Ricci
- A draft calendar for the 2010-11 school year is in the board member packet
- The township was awarded grant that includes \$20,000 to address sidewalks

COMMITTEE REPORTS (continued)

SUPERINTENDENT'S REPORT (continued)

On motion by Childress, second by Dolan, and carried by unanimous vote, the Superintendent's Report was accepted to be placed on file for review.

COMMITTEE REPORTS:

STRATEGIC/COMMUNITY AWARENESS

The Home and School Association is currently investigating proposals for a school photographer, with the aim of services to include updating the student information software files with the school photos and to issue identification badges for staff and students.

An inquiry from a parent regarding software programs for point-of-sale and home-based monitoring of student purchases was distributed to the members.

Ice Cream Social and Art Show format discussed, noting that the events are too large to be held on one evening. The Art Shows will likely be scheduled on different evenings rather than on the same evening as the Ice Cream Social.

Behaviors that occurred on the part of the audience at the Holiday Shows was a topic at the Home and School Association meeting.

Mr. Harris arrived at this time.

FACILITIES

Ad Hoc School Facilities Assessment and Planning Committee will hold the final NJDOE submittal planning meeting on Thursday, January 21. The project scope will be presented at a Special Meeting of the Board on Wednesday, January 27. The project plan is anticipated to be approximately \$18 million in local share. The Ad Hoc Committee will resume meetings after the anticipated March determination report from the NJDOE to discuss the strategic to disseminate information to the public and to recommend a referendum timeline.

FINANCE

On motion by Childress, second by Stevenson and carried by unanimous vote, the payment of bills from the custodian account for January 20, 2010, for \$152,426.15 and for \$31,618.12 were approved. (Attachments 1 and 2)

On motion by Childress, second by Dolan and carried by unanimous vote, the Handwritten Checks for December in the amount of \$800,984.48 were approved. (Attachment 3)

On motion by Childress, second by Stevenson and carried by unanimous vote, the Financial Reports A-148, Report of the Board Secretary, and A-149, Report of the Treasurer, for December 2009 which agree, were accepted and filed for audit. (Copies on file in the Board Minutes reference file.)

On motion by Childress, second by Stevenson and carried by unanimous vote, the Board Secretary's Certification was accepted as follows:

COMMITTEE REPORTS:

FINANCE (continued)

On motion by Childress, second by Dolan and carried by unanimous vote, the Board Secretary's Certification was accepted as follows:

**BOARD SECRETARY'S MONTHLY CERTIFICATION
BUDGETARY LINE ITEM STATUS**

Pursuant to N.J.A.C. 6:20-2.13(d), I certify that as of December 31, 2009, no budgetary line item account has been over expended in violation of N.J.A.C. 6:20-2.13(a).

Board Secretary/Business Administrator

01/20/2010
Date

On motion by Childress, second by Dolan and carried by unanimous roll call vote, pursuant to N.J.A.C. 6:20-2.13(e), we certify that as of December 31, 2010, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

ROLL CALL VOTE:

YEA: Childress, Dolan, Gallagher, Grdinich, Harris, Mueller, and Stevenson

NAY: 0

ABSENT: Kostick, Ricci

MOTION CARRIED: Yea - 7; Nay - 0; Absent - 2

On motion by Childress, second by Stevenson and carried by unanimous vote, the Cafeteria Bills dated January 20, 2010, in the amount of \$24,542.21 were approved for payment. (Attachment 4)

On motion by Childress, second by Dolan and carried by unanimous vote, the Cafeteria Profit and Loss Statement for December 2009 was approved. (Attachment 5)

On motion by Childress, second by Mueller and carried by unanimous vote, the line item transfers approved by the Superintendent on December 31, 2009, were approved as per the following:

<u>From</u>	<u>To</u>	<u>Amount</u>
11 000 216 320 06 Related Svc Purch Svc	11 000 217 320 06 Extraord Svcs Purch Svcs	\$ 5,000
11 110 100 101S 01 Sals K Teacher Sub	11 110 100 101 06 Sals K Teachers	\$ 180
11 190 100 610 01 Reg Ed Supps JC	11 120 100 101 06 Sals 1-5 Teachers	\$ 5,000
11 190 100 610 02 Reg Ed Supps SM	11 120 100 101 06 Sals 1-5 Teachers	\$ 5,000
11 190 100 610R 02 Reg Ed Supps Curric SM	11 120 100 101 06 Sals 1-5 Teachers	\$10,000
11 190 100 610D 06 Reg Ed Supps Dist	11 120 100 101 06 Sals 1-5 Teachers	\$ 6,000
11 212 100 106 06 Sp Ed MD Sals Aides	11 204 100 106 06 Sals LD Aides	\$ 3,920
11 213 100 101 06 Sp Ed Res Sals Teach	11 215 100 101 06 Sals PSD Teach	\$24,900
11 000 216 320 06 Related Svcs Purch Svcs	11 000 217 106 06 Extraord Sals Aides	\$ 5,000
11 000 222 104S 06 Sals Media Subs	11 000 222 104 06 Sals Media	\$ 200
11 000 262 107 06 Sals Noninst Aides	11 000 262 107S 06 Sals Noninst Aides Subs	\$ 2,000
11 000 262 107 06 Sals Noninst Aides	11 000 262 110T 06 Sals Cust OT	\$ 2,000
11 212 100 106 06 Sals MD Aides	11 212 100 101 06 Sals MD Teacher	\$ 800

POLICY:
No report.

REGULAR MEETING

COMMITTEE REPORTS (continued)

CURRICULUM:

On motion by Harris, second by Childress and carried by unanimous vote, the following workshop travel was approved:

Name	Workshop	Location	Date	Cost
Dana Olivieri	BER – Accelerating the Reading Skills of Your Students with High Incidence Disabilities (Grades 1-6)	Voorhees	2/23/2010	\$199
Margaret Mitchell	BER – Practical Therapy Techniques for Persistent Articulation Errors	Cherry Hill	2/11/2010	\$215
Sarah Kramer	BER – Effectively Using Guided Reading: Strategies That Work (Grades 1-3)	Cherry Hill	2/10/2010	\$199
Kim Smith	BER – Using Interactive Centers to Differentiate Calsroom Instruction (Grades K-2)	Cherry Hill	2/4/2010	\$199
Kim Smith	BER – Effectively Using Guided Reading: Strategies That Work (Grades 1-3)	Cherry Hill	2/10/10	\$199
Rick Gabler	BER – Effectively Using Guided Reading: Strategies That Work (Grades 1-3)	Cherry Hill	2/10/10	\$199
Valerie Carmody	NJASBO – Update FMLA/Workers Comp & Payroll Practices and Procedures	Mt. Laurel	2/9/10	\$100

Discussion of Proposed 2010-11 School Calendar which will be presented in February for approval.

TRANSPORTATION

No report.

CAFETERIA

Parent correspondence regarding food service software application was previously discussed.

Members, if available, will schedule attending and sharing in the school lunch program on Wednesday, February 17.

PERSONNEL

On motion by Dolan, second by Mueller and carried by unanimous roll call vote, on recommendation of the Superintendent, the emergent hire and hiring of the following substitute teachers for the 2009-10 school year was approved:

Donna Gabler – county certification applicant

ROLL CALL VOTE:

YEA: Childress, Dolan, Gallagher, Grdinich, Harris, Mueller, and Stevenson

NAY: 0

ABSENT: Kostick, Ricci

MOTION CARRIED: Yea - 7; Nay - 0; Absent - 2

On motion by Dolan, second by Childress and carried by unanimous roll call vote, on recommendation of the Superintendent, the hiring of the following substitute teachers for the 2009-10 school year was approved:

Rose Borelli – certified teacher

Jessica L. Jaworski – certified teacher

YEA: Childress, Dolan, Gallagher, Grdinich, Harris, Mueller, and Stevenson

NAY: 0

ABSENT: Kostick, Ricci

MOTION CARRIED: Yea - 7; Nay - 0; Absent - 2

COMMITTEE REPORTS (continued)

PERSONNEL (continued)

On motion by Dolan, second by Mueller and carried by unanimous roll call vote, on recommendation of the Superintendent, the emergent hire and hiring of Lauren Lee as a 0.5 FTE school psychologist effective January 25, 2010 (or later per certification) until June 30, 2010 on MA, Step 1, \$25,316 pro-rated was approved.

YEA: Childress, Dolan, Gallagher, Grdinich, Harris, Mueller, and Stevenson

NAY: 0

ABSENT: Kostick, Ricci

MOTION CARRIED: Yea - 7; Nay - 0; Absent - 2

On motion by Dolan, second by Childress and carried by unanimous roll call vote, on recommendation of the Superintendent, the emergent hire and hiring of Michelle Pryzwara as a Basic Skills Teacher under NCLB Title I funding effective February 1, 2010 until June 30, 2010 on BA, Step 1, \$47,832 pro-rated was approved.

YEA: Childress, Dolan, Gallagher, Grdinich, Harris, Mueller, and Stevenson

NAY: 0

ABSENT: Kostick, Ricci

MOTION CARRIED: Yea - 7; Nay - 0; Absent - 2

On motion by Dolan, second by Childress and carried by unanimous vote, an unpaid personal leave of absence from April 12 through April 16, 2010 for Lisa McKenna was approved.

On motion by Dolan, second by Stevenson and carried by unanimous vote, a Family Leave for Dana McWilliams to commence on February 26, 2010 with pay to the extent of accumulate sick leave until discharge from the physician and a NJ Family leave commencing from the date of discharge until May 24, 2010 was approved.

On motion by Dolan, second by Childress and carried by unanimous vote, a Family Leave for Victoria Stewart to commence on April 12, 2010 with pay to the extent of accumulate sick leave until discharge from the physician and a NJ Family leave commencing from the date of discharge until September 30, 2010 was approved.

On motion by Dolan, second by Stevenson and carried by unanimous vote, the request of Elizabeth Dell to invoke Article 16 of the Agreement with the East Greenwich Education Association and grant an additional 10 days of sick leave upon depletion of accumulated sick leave was approved.

On motion by Dolan, second by Grdinich and carried by unanimous vote, a job description for the position of Instructional Coach and to establish the position to be funded under IDEA-ARRA FY 2011 funds for the 2009-10 and 2010-11 school years was approved.

On motion by Dolan, second by Childress and carried by unanimous vote, Stacy Kuhen was approved as a homebound instructor for a classified student for 10 hours/week of services effective January 11, 2010, until the conclusion of the homebound need.

EXECUTIVE SESSION

On motion by Dolan, second by Harris and carried by unanimous roll call vote, the following resolution was presented and adopted: BE IT RESOLVED, BY THE EAST GREENWICH BOARD OF EDUCATION, TO ENTER INTO CLOSED SESSION FOR THE PURPOSE OF DISCUSSION OF PUPIL PERSONNEL AND LEGAL MATTERS. ANY MATTERS DISCUSSED IN THIS CLOSED SESSION, WHICH REQUIRE ACTION, WILL BE ACTED UPON IN OPEN SESSION. ACTION MAY BE TAKEN AS A RESULT OF THIS SESSION.

ROLL CALL VOTE:

YEA: Childress, Dolan, Gallagher, Grdinich, Harris, Mueller, and Stevenson

NAY: 0

ABSENT: Kostick, Ricci

MOTION CARRIED: Yea - 7; Nay - 0; Absent - 2

The Board convened in Executive Session at 8:07 p.m.

On motion by Childress, second by Grdinich and carried by unanimous vote, the Board reconvened in Regular Session at 8:15 p.m. with the following members present: Childress, Dolan, Gallagher, Grdinich, Harris, Mueller, and Stevenson.

OLD BUSINESS

Reminder that there will be a Special Meeting held on Wednesday, January 27, 2010 for the purpose of the discussion and adoption of a project plan for submittal to the NJ Department of Education.

NEW BUSINESS

Motion by Childress, second by Dolan and carried by unanimous vote, to accept the resignation of Mark Ricci as a member of the Board of Education effective immediately.

Work Session of February 3rd is cancelled and notice will be issued.

Residency question will result in request to reaffirm affidavit due to circumstantial changes that warrant the request.

ADJOURNMENT

There being no further business, on motion by Childress, second by Dolan and carried by unanimous vote, the meeting was adjourned at 8:26 p.m.

Valerie J. Carmody
School Business Administrator/Board Secretary