

The Regular meeting of the East Greenwich Board of Education was held on the above date in the Samuel Mickle School Library/Media Center, as duly advertised in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-8d. Notice of this meeting was posted in the East Greenwich Municipal Building, each school in the district and advertised in the Gloucester County Times. President Gallagher called the meeting to order at 7:15 p.m. Following the flag salute a moment of silent reflection was observed.

#### Roll Call

Roll call was taken with the following members present at roll call: Arredondo, Childress, Gallagher, Grdinich, and Kostick. Member Ricci arrived at 7:20 p.m. Members Harris and Stevenson were absent. Member Childress departed at 8:55 p.m. as noted below.. Also present were the Superintendent and the Business Administrator. Public signed in attendance were Michelle Heil, Colleen Citrigno, and Zachary Dukich.

#### Approval of Minutes

On motion by Grdinich, second by Arredondo, and carried by a vote of unanimous vote, the minutes of the following meetings were approved: Regular Session of January 21, 2009; Executive Session of January 21, 2009; Work Session of February 11, 2009.

#### Presentation

Members Ricci arrived during this presentation.

John DeStefano and Susan Heritage were accompanied by two students from the 6<sup>th</sup> grade, Marshall and Kaitlyn, to present the Robotics program which was offered to the 6<sup>th</sup> grade class through the science program.

#### Correspondence

None.

#### PUBLIC

President Gallagher opened the meeting to the public at this time. Hearing no comment, the public portion was closed.

#### SUPERINTENDENT'S REPORT

The Superintendent's report included:

- Reminder to check Board packets for Superintendent's Evaluation and the Board Self-Evaluation surveys
- Information on the joint session by the NJ School Boards Association and Executive County Superintendent Dr. Mark Stanwood including possible combination of districts for consolidation
- Noted the agenda items discussed at the joint meeting of Board representatives with Mayor Grant and Deputy Mayor Garozzo
- Noted the lease agreement with Gloucester County for the Berkley building facility was signed
- Sample letter to be distributed to parents, as approved by the Executive County Superintendent, was copied to the Board of Education

## REGULAR SESSION

### Superintendent's Report (continued)

On motion by Kostick, second by Grdinich, second by Arredondo, and carried by unanimous vote, the Superintendent's report was accepted and placed on file for review.

### COMMITTEE REPORTS

#### COMMUNITY/STRATEGIC AWARENESS

Member Grdinich noted that a meeting was held with Mayor Grant and Deputy Mayor Garozzo and the Board members Gallagher, Grdinich, Arredondo and Childress. Items discussed included upcoming Township projects (test well drilling, the safe routes to school grant was approved for training crossing guards only, and Bodo Otto sidewalks will be installed by Spring 2009); the water/sewer bill to the Board of Education will be looked into because the school budget was cut for the agreement to discontinue billing the Board for the services; the status of the transfer of six acres to the Board of Education will be explored by the Mayor; the Township has an agreement in process for a PILOT development on Whiskey Mill Road; the truck from the Township should be transferred to the Board of Education in April; review of the borrowing capacity of the township for school expansion planning for the enrollment data discussed; highlights of current school budget planning include a possible second question to meet the needs of the growth with flat state aid funding; representatives of the Board and administration will attend the March 10 Township Council meeting to speak to school expansion and budget matters; and the Committee is reviewing the voter registration record from the county election board.

Member Grdinich highlighted discussions at the joint NJ School Boards Association and Executive County Superintendent Session which included review of Commissioner of Education powers to require regionalizing certain administrative services in school districts as well as the possible alignments of schools districts. Member Grdinich added that the first priority will be sharing services and sharing administration. She noted a regional task force is being formed and the Executive County Superintendent is urging sharing of services.

#### FACILITIES

Motion by Kostick, second by Childress, and carried by a 6-0-1 vote with Member Arredondo abstaining, to award a contract for architectural services based on the Request for Proposals Scope of Services to The Spiezele Group for a flat fee of \$24,900.

#### FINANCE

On motion by Childress, second by Arredondo and carried by unanimous vote, payment of bills from the custodian account in the amount of \$216,221.93 and in the amount of \$22,245.46 were approved. (Attachments 1 and 2)

On motion by Childress, second by Arredondo and carried by unanimous vote, Handwritten Checks for January 2009 in the amount of \$739,668.45 were approved. (Attachment 3)

On motion by Childress, second by Arredondo and carried by unanimous vote, the following the line item transfers as approved by the Superintendent on January 31, 2009, were approved:

COMMITTEE REPORTS (continued)

FINANCE (continued)

Transfers (continued)

<u>From</u>	<u>To</u>	<u>Amount</u>
11 000 262 110T 06 Cust Sal OT	11 000 262 110D 06 Cust Sal Subs	\$ 500
11 000 261 610 02 Maint Supps SM	11 000 261 420 06 Maint Contrt Svc SM	\$1,000
11 190 100 340C 06 Purch Tech Svc JC	11 190 100 440C 06 Rentals JC	\$2,500
11 190 100 340M 06 Purch Tech Svc SM	11 190 100 440M 06 Rental SM	\$2,000
11 000 230 590 06 Gen Adm Purch Svcs	11 000 230 331 06 Gen Adm Legal	\$ 500

Member Kostick stepped out at this time.

On motion by Childress, second by Arredondo and carried by unanimous vote, the Financial Reports A-148, Report of the Board Secretary, and A-149, Report of the Treasurer, for January 2009 which agree, were accepted and filed for audit. (Copies on file in the Board Minutes reference file.)

On motion by Childress, second by Arredondo, and carried by unanimous vote, the Board Secretary's Certification was accepted as follows:

BOARD SECRETARY'S MONTHLY CERTIFICATION/BUDGETARY LINE ITEM STATUS  
Pursuant to N.J.A.C. 6:20-2.13(d), I certify that as of January 31, 2009, no budgetary line item account has been over expended in violation of N.J.A.C. 6:20-2.13(a).

2/18/2009

\_\_\_\_\_  
Board Secretary/Business Administrator

On motion by Childress, second by Grdinich, and carried by unanimous roll call vote, pursuant to N.J.A.C. 6:20-2.13(e), we certify that as of January 31, 2009, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

ROLL CALL VOTE:

YEA: Arredondo, Childress, Gallagher, Grdinich, and Ricci

NAY:

ABSENT: Dolan, Harris, Kostick, Stevenson

MOTION CARRIED: Yea - 6; Nay - 0; Absent - 3.

On motion by Childress, second by Arredondo and carried by unanimous vote, the Cafeteria Bills for Payment for February 18, 2009, in the amount of \$21,877.37 were approved. (Attachment 4)

On motion by Childress, second by Arredondo and carried by unanimous vote, the Cafeteria Profit and Loss Statement for the month of January 2009 was approved and filed for audit. (Attachment 5)

On motion by Childress, second by Childress, second by Grdinich, and carried by unanimous vote, the following resolution was adopted:

COMMITTEE REPORTS (continued)

FINANCE (continued)

**Waiver of Requirements  
Special Education Medicaid Initiative (SEMI) Program**

Whereas, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2009-10, and

Whereas, the East Greenwich Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 30 Medicaid eligible classified students are anticipated to be SEMI reimbursement eligible for the 2009-10 budget year.

Now Therefore Be It Resolved, that the East Greenwich Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Gloucester an appropriate waiver request for a requirement for participation per NJAC 6A23A-5.3 for the 2009-10 school year.

Member Kostick returned to the meeting at this time.

On motion by Childress, second by Grdinich, and carried by unanimous vote, the contract award to Woodruff Energy to supply natural gas under the South Jersey Power Cooperative bid was approved effective December 2008 through November 2011.

On motion by Childress, second by Arredondo, and carried by unanimous vote, it was resolved to approve purchasing of carpet and installation services under NJ State Contract A65750 with Carpet Showcase and to approve leasing of copiers under NJ State Contract A64039 with IKON Office Solutions.

On motion by Childress, second by Arredondo, the placement of student #100223 and a tuition contract agreement for the placement at the Gloucester County Special Services School District were approved for the 2009-10 school year at the tuition of \$26,460 prorated from the date of enrollment.

Members were updated by the administration on the 2009-10 proposed budget outlook and a possible second question to address the growth needs in the district educational programs.

Member Childress had to depart at this time and did not return.

POLICY

On motion by Ricci, second by Grdinich, and carried by unanimous vote, the Policies and Procedures for Eligibility under Part B of the IDEA for the 2008-09 school year was adopted and the submittal of the assurance statement of adoption was approved to be submitted.

CURRICULUM:

On motion by Grdinich, second by Arredondo, and carried by a unanimous vote, the following workshops were approved for staff travel:

COMMITTEE REPORTS (continued)

CURRICULUM (continued)

1. Travel approvals (continued)

Karen Dunn	BER – Practical Strategies for Using Six Traits in Your Writing Instruction (Grades 3-6)	Voorhees, NJ	4/24/09	\$199
Judy Frett	BER – Practical Strategies for Using Six Traits in Your Writing Instruction (Grades 3-6)	Voorhees, NJ	4/24/09	\$199
Nicole Fratterelli	BER – Practical Strategies for Using Six Traits in Your Writing Instruction (Grades 3-6)	Voorhees, NJ	4/24/09	\$199
Dana Olivieri	BER – Practical Strategies for Using Six Traits in Your Writing Instruction (Grades 3-6)	Voorhees, NJ	4/24/09	\$199
Bernadette Savage	SDE - Conference for NJ Kindergarten Teachers	Atlantic City, NJ	2/27/09	\$219
Monica DeMuro	SDE - Conference for NJ Kindergarten Teachers	Atlantic City, NJ	2/27/09	\$219
Courtney Morris	SDE - Conference for NJ Kindergarten Teachers	Atlantic City, NJ	2/27/09	\$219
Beth Dell	BER – Guided Reading Strategies That Work (Grades 1-3)	Cherry Hill, NJ	3/27/09	\$199
Cynthia A. Morris	Reading Assist – LETRS (Language Essentials for Teachers of Reading and Spelling)	Wilmington, DE	3- 4/5/6 2009	\$750
Kristy Garozzo	BER – Current Best Strategies to Help O.T.'s Support Students and Become Integral School Team Members	Cherry Hill, NJ	4/1/09	\$199
Kathy Dougherty	Writing Academy – NJ Ask Writing Conference	Philadelphia, PA	4/30/09	\$125
Margaret Mitchell	NJSHA – Gateways to Communication Conference	Atlantic City, NJ	4/30/09 to 5/1/09	\$317
Joshua Meyer	GC Job Fair	Sewell, NJ	3/18/09	\$200
Kathy Dougherty	Institute for Educational Development, Response to Intervention – Practical Strategies to Support RTI in the General Classroom (Grades K-6)	Drexel Hill, PA	3/24/09	\$199

On motion by Grdinich, second by Ricci, and carried by unanimous vote, the 2009-10 school calendar was approved.

On motion by Grdinich, second by Kostick, and carried by unanimous vote, the 2008-09 school calendar was amended and adopted.

TRANSPORTATION

No report.

CAFETERIA

On motion by Grdinich, second by Arredondo, and carried by unanimous vote, a resolution attesting that the East Greenwich Board of Education does not require the Larc School to charge for reduced and/or paid meals for the 2009-10 school year was adopted.

On motion by Grdinich, second by Kostick, and carried by unanimous vote, a letter of commendation to Food Service Director Tammie Zane for the outstanding results in the performance and financial condition of the food service program was authorized.

**REGULAR SESSION**

PERSONNEL

On motion by Arredondo, second by Ricci, and carried by unanimous vote, the following salary adjustments effective February 1, 2009 to June 30, 2009 in accordance with the terms of the negotiated agreement were approved:

Kelli Meyer	From BA+30/E \$49,566	To MA/E \$50,866
April Wensko	From BA/D \$48,060	To MA/D \$50,660

On motion by Arredondo, second by Grdinich, and carried by unanimous vote, a salary guide placement adjustment for Lisa Musumeci from MA, Step A to MA, Step B retroactive to September 1, 2008 through June 30, 2009 was approved.

On motion by Arredondo, second by Grdinich, and carried by unanimous roll call vote, on recommendation of the Superintendent, a resolution for emergent hire and the hiring of the following substitute teacher for the 2008-09 school year was approved:

Eileen M. Highland – certified teacher

**ROLL CALL VOTE:**

YEA: Arredondo, Gallagher, Grdinich, Kostick, Ricci,

NAY:

ABSENT: Dolan, Childress, Harris, Stevenson

MOTION CARRIED: Yea - 5; Nay - 0; Absent - 4.

On motion by Arredondo, second by Grdinich, and carried by unanimous roll call vote, on recommendation of the Superintendent, a resolution for emergent hire and the hiring of the following substitute custodian for the 2008-09 school year was approved:

Merle L. Allaband

**ROLL CALL VOTE:**

YEA: Arredondo, Gallagher, Grdinich, Kostick, Ricci,

NAY:

ABSENT: Dolan, Childress, Harris, Stevenson

MOTION CARRIED: Yea - 5; Nay - 0; Absent - 4.

On motion by Arredondo, second by Grdinich, and carried by unanimous roll call vote, on recommendation of the Superintendent, the hiring of the following substitute teacher for the 2008-09 school year was approved:

Kristi L. White – county certified

**ROLL CALL VOTE:**

YEA: Arredondo, Gallagher, Grdinich, Kostick, Ricci,

NAY:

ABSENT: Dolan, Childress, Harris, Stevenson

MOTION CARRIED: Yea - 5; Nay - 0; Absent - 4.

On motion by Arredondo, second by Grdinich, and carried by unanimous roll call vote, on recommendation of the Superintendent, the hiring of the following substitute nurse for the 2008-09 school year was approved:

Mary T. Garwood

On motion by Arredondo, second by Grdinich, and carried by unanimous vote, the Professional Development Plan for the 2009-10 school year was approved.

### OLD BUSINESS

On motion by Grdinich, second by Arredondo, and carried by unanimous vote, the following items for the Annual School Election of April 21, 2009, were approved:

Drawing for position on ballot is Wednesday, March 11 at 9 a.m. in the Office of the Business Administrator, Samuel Mickle School  
Polling Location – East Greenwich Township Municipal Building at  
159 Democrat Road for Districts 1,2,3,4,5, 6, 7  
Time: 2-9 PM until every present voter has cast their ballot  
Judge of Elections will open the polls at 2 pm  
Election works appointed by the County Board of Elections will be paid at \$10/hour  
Four (4) voting machines will be requested

### NEW BUSINESS

On motion by Grdinich, second by Kostick, and carried by unanimous vote, the rescheduling of the Regular Business Meeting to March 18 (from March 25) and the convening of a Public Hearing on the Proposed 2009-10 Annual School Budget on April 1, 2009 commencing at 7:15 p.m. to be followed by the April Work Session at the conclusion of the hearing were approved.

### EXECUTIVE SESSION

On motion by Grdinich, second by Kostick, and carried by unanimous roll call vote, the following resolution was presented and adopted: BE IT RESOLVED, BY THE EAST GREENWICH BOARD OF EDUCATION, TO ENTER INTO CLOSED SESSION FOR THE PURPOSE OF DISCUSSION OF PUPIL PERSONNEL. ANY MATTERS DISCUSSED IN THIS CLOSED SESSION, WHICH REQUIRE ACTION, WILL BE ACTED UPON IN OPEN SESSION. ACTION MAY BE TAKEN AS A RESULT OF THIS SESSION.

ROLL CALL VOTE:

YEA: Arredondo, Gallagher, Grdinich, Kostick, Ricci

NAY:

ABSENT: Childress, Dolan, Harris, Stevenson

MOTION CARRIED: Yea - 5; Nay - 0; Absent - 4.

The Board convened in Executive Session at 9:12 p.m.

On motion by Kostick, second by Grdinich, and carried by unanimous vote, the Board reconvened in Regular Session at 9:17 p.m. with the following members present: Arredondo, Gallagher, Grdinich, Kostick, Ricci.

### ADJOURNMENT

There being no further business, on motion by Kostick, second by Grdinich, and carried by unanimous vote the meeting was adjourned at 9:17 p.m.

Valerie J. Carmody  
School Business Administrator/Board Secretary