

**January 21, 2009  
REGULAR SESSION**

The Regular meeting of the East Greenwich Board of Education was held on the above date in the Samuel Mickle School Library/Media Center, as duly advertised in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-8d. Notice of this meeting was posted in the East Greenwich Municipal Building, each school in the district and advertised in the Gloucester County Times. President Gallagher called the meeting to order at 7:15 p.m. Following the flag salute a moment of silent reflection was observed.

Roll Call

Roll call was taken with the following members present at roll call: Arredondo, Childress, Dolan, Gallagher, Grdinich, and Stevenson. Member Kostick arrived at 7:32 p.m. Members Harris and Ricci were absent. Also present were the Superintendent and the Business Administrator. Public signed in attendance: Ronald Zeck and Bill Bennett.

Approval of Minutes

On motion by Dolan, second by Grdinich, and carried by unanimous vote, the minutes of the following meetings were approved: Regular Session of December 17, 2008; Executive Session of December 17, 2008; Work Session of January 7, 2009.

Correspondence

A letter of resignation, a letter requesting an extension for a leave of absence, and a letter of request for a leave of absence were referred to the Personnel Committee.

SUPERINTENDENT'S REPORT

The Superintendent report included:

- Ten new students have registered in January
- Recycling has been ongoing in the schools; however, paper was boxed and may not have been noted by the waste company. Additional receptacles have been obtained for recycling of metals
- The district will include paper requirements for the township in the paper purchase jointure as a shared service
- An employee was injured in a slipping incident resulting in a broken leg; the employee is recovering and will return to work with accommodations
- Facilities committee met with a land owner about possible acquisition of a parcel
- Architect presentations are scheduled for February 4
- A reconfiguration of bus routes was needed due to enrollment impact on certain routes; a review was completed upon request for implementing a shuttle and the recommendation is included in the transportation report
- A meeting with Kingsway Regional regarding transportation is tentatively set for February 2
- Action will be needed to adopt the Memorandum of Agreement with the East Greenwich Police
- Letter was received from the NJ Commissioner of Education urging districts to curtail nonessential spending, which was not defined; preschool expansion may be postponed
- Mr. Conroy and Mrs. Carmody met with the Executive County Superintendent on January 22 to review the 08-09 budget for efficiency and discuss the outlook for 2009-10
- A group of special education teachers collaborated to submit a grant application for the lunch bunch program activities

SUPERINTENDENT’S REPORT (continued)

- A Robotics program update presentation will be made at the February 18 meeting
- A plan is underway for a proactive program to address behaviors and behavior development at the Clark School
- Smartboards donated through the HSA have been installed in grades 3 and 6; now there is a Smartboard at each grade level at the Mickle School
- Member Grdinich noted that the State is offering a program on school bullying at Gloucester County College on February 25<sup>th</sup> from 6-9 pm

On motion by Dolan, second by Grdinich, and carried by unanimous vote, the Superintendent’s report was accepted and placed on file for review.

On motion by Grdinich, second by Childress, and carried by a 6-1 vote with Mrs. Arredondo abstaining and two members absent, the Memorandum of Agreement with the East Greenwich Township Police for 2009-10 was adopted.

Member Kostick arrived at this time.

PUBLIC

President Gallagher opened the meeting to the public at this time.

- Resident Zeck inquired on the status of the financial review of transportation services per his inquiries at previous meetings and suggested hiring a private consultant to review transportation operations

COMMITTEE REPORTS

COMMUNITY/STRATEGIC AWARENESS

Reported that a meeting will be requested with Mayor Grant on February 4 or 18 to review issues such as the 6 acres land donation status and the school budget outlook.

FACILITIES

Member Kostick noted that architectural firms have been scheduled for the February 4 meeting.

On motion by Kostick, second by Dolan, and carried by unanimous vote, soliciting of quotations for carpet replacements in two to four classrooms at the Jeffrey Clark School and for the replacement of the exterior doors at the east end of the Jeffrey Clark School was approved.

Reported that the library lease is still in review, as there has not been a response from the solicitor representing the Gloucester County Library Commission.

Reported that discussions occurred with a neighboring owner regarding a property available for acquisition for additional grounds. This is a buildable lot with water and sewer. The matter is referred to Executive Session for discussion.

FINANCE

On motion by Childress, second by Dolan and carried by unanimous vote, payment of bills from the custodian account in the amount of \$189,816.42 and in the amount of \$23,445.07 were approved. (Attachments 1 and 2)

COMMITTEE REPORTSFINANCE (continued)

On motion by Childress, second by Dolan and carried by unanimous vote, Handwritten Checks for December 2008 in the amount of \$753,188.44 were approved. (Attachment 3)

On motion by Childress, second by Grdinich and carried by unanimous vote, the following the line item transfers as approved by the Superintendent on December 31, 2008, were approved:

<u>From</u>		<u>To</u>		
11 000 230 332 06	Business Audit Fees	11 000 251 330 06	Business Prof Svcs	\$4,000
11 000 262 110T 06	Salaries Plant OT	11 000 262 110D 06	Salaries Plant Subs	\$2,000
11 000 223 580 06	Staff Travel District	11 000 223 580 01	Staff Travel Clark	\$2,500
11 000 223 320 06	Staff Pr Ed Svcs Dist	11 000 223 320 02	Staff Pr Ed Svcs SM	\$ 300
11 000 217 320 06	Extraord Prof Svcs	11 000 217 106 06	Extraord Svc Aides	\$2,500
11 000 217 320 06	Extraord Prof Svcs	11 000 217 106S 06	Extraord Svc Aides	\$6,600
11 000 219 104E 06	Sal CST ESY	11 000 219 104 06	Sal CST	\$10,070
11 000 230 630 06	Dist Adm Supps	11 000 251 610 06	Business Supplies	\$2,000
11 000 291 240 06	Benefits – Retire	11 000 310 910 06	Food Svc Sals	\$8,000
11 120 100 101 06	Sals Inst 1-5	11 130 100 101 06	Sals Inst 6	\$20,000

On motion by Childress, second by Dolan and carried by unanimous vote, the Financial Reports A-148, Report of the Board Secretary, and A-149, Report of the Treasurer, for November and December 2008 which agree, were accepted and filed for audit. (Copies on file in the Board Minutes reference file.)

On motion by Childress, second by Dolan, and carried by unanimous vote, the Board Secretary's Certification was accepted as follows:

BOARD SECRETARY'S MONTHLY CERTIFICATION/BUDGETARY LINE ITEM STATUS  
Pursuant to N.J.A.C. 6:20-2.13(d), I certify that as of November 30, 2008, and December 31, 2008, no budgetary line item account has been over expended in violation of N.J.A.C. 6:20-2.13(a).

1/21/2009

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Board Secretary/Business Administrator

On motion by Childress, second by Stevenson, and carried by unanimous roll call vote, pursuant to N.J.A.C. 6:20-2.13(e), we certify that as of November 30, 2008, and December 31, 2008, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**ROLL CALL VOTE:**

YEA: Arredondo, Childress, Dolan, Gallagher, Grdinich, Kostick, Stevenson

NAY:

ABSENT: Harris, Ricci

MOTION CARRIED: Yea - 7; Nay - 0; Absent - 2.

On motion by Childress, second by Arredondo and carried by unanimous vote, the Cafeteria Bills for Payment for January 21, 2009, in the amount of \$17,278.54 were approved. (Attachment 4)

## REGULAR SESSION

### COMMITTEE REPORTS

#### FINANCE (continued)

On motion by Childress, second by Stevenson and carried by unanimous vote, the Cafeteria Profit and Loss Statement for the month of December 2008 was approved and filed for audit. (Attachment 5)

On motion by Childress, second by Kostick and carried by unanimous vote, the appropriation of \$30,000 from Maintenance Reserve to Required Maintenance for the Jeffrey Clark School replacement of carept and exterior doors was approved.

On motion by Childress, second by Grdinich and carried by unanimous vote, a tuition contract for receiving one homeless student from Gloucester Township School District for the 2008-09 school year at the tuition rate of \$8,660 was approved.

On motion by Childress, second by Dolan and carried by unanimous vote, a Recycle Bank Grant of \$5000 in restricted special revenue funds for the expenditure of the funds in accordance with the grant application was approved.

#### POLICY

No report.

#### CURRICULUM:

On motion by Harris, second by Dolan, and carried by a unanimous vote, the following workshops were approved for staff travel:

Beth Godfrey	LRC South, Program-wide Approaches for Addressing Young Children's Challenging Behavior	Sewell	From 3/03/09 to 2/10 and 2/11/2009	\$54 ea
Barbara Harris	LRC South, Program-wide Approaches for Addressing Young Children's Challenging Behavior	Sewell	From 3/03/09 to 2/10 and 2/11/2009	\$54 ea
Joshua Meyer	LRC South, Program-wide Approaches for Addressing Young Children's Challenging Behavior	Sewell	From 3/03/09 to 2/10 and 2/11/2009	\$54 ea
Linda Sizemore	BER – Helping Your Students Build Self-Discipline and Self-Control (Grade P-6)	Voorhees	3/20/09	\$199
Lisa Townes	BER – Helping Your Students Build Self-Discipline and Self-Control (Grade P-6)	Voorhees	3/20/09	\$199
June Chamberlain	BER – Helping Your Students Build Self-Discipline and Self-Control (Grade P-6)	Voorhees	3/20/09	\$199
June Chamberlain	Rowan CPCE – Strategies for Developing a Positive Classroom Climate (K-8)	Sewell	3/6/09	\$130
Deborah Iacovone	BER – Raising the Achievement of Title I Students in Reading and Wring (Grades K-5)	Voorhees	3/17/09	\$199
John Palladino	Newgrange Education Center – Project Read, Written Expression: Framing Your Thoughts	Princeton	3/10/09	\$300
Jennifer Idler	Newgrange Education Center – Project Read, Written Expression: Framing Your Thoughts	Princeton	3/10/09	\$300

## REGULAR SESSION

### TRANSPORTATION

On motion by Dolan, second by Arredondo, and carried by unanimous vote, the changes of bus routes and assignments to accommodate growth were approved as distributed.

### CAFETERIA

On motion by Stevenson, second by Grdinich, and carried by unanimous vote, a visitation permitting the food service program staff of Oldsman Township to observe the East Greenwich food service program, under the supervision of Tammie Zane (Food Service Director) on January 30, 2009, was approved.

Members commend the program performance results that have been achieved under the management of Food Service Director Tammie Zane.

### PERSONNEL

On motion by Dolan, second by Grdinich, and carried by unanimous roll call vote, on recommendation of the Superintendent, a resolution for emergent hire and hiring of county certificate applicant Kimberly Fisher as a substitute teacher for the 2008-09 school year was approved.

#### ROLL CALL VOTE:

YEA: Arredondo, Childress, Dolan, Gallagher, Grdinich, Kostick, Stevenson

NAY:

ABSENT: Harris, Ricci

MOTION CARRIED: Yea - 7; Nay - 0; Absent - 2.

On motion by Dolan, second by Grdinich, and carried by unanimous roll call vote, on recommendation of the Superintendent, a resolution for the emergent hire and the hiring of Kathleen A. Butler as a substitute supervisory aide and cafeteria aide for the 2008-09 school year was approved:

#### ROLL CALL VOTE:

YEA: Arredondo, Childress, Dolan, Gallagher, Grdinich, Kostick, Stevenson

NAY:

ABSENT: Harris, Ricci

MOTION CARRIED: Yea - 7; Nay - 0; Absent - 2.

On motion by Dolan, second by Grdinich, and carried by unanimous vote, a medical leave of absence with pay to the extent of accumulated sick leave was granted to Sandra Ott effective February 5, 2009, through no later than March 23, 2009.

On motion by Dolan, second by Stevenson, and carried by unanimous vote, an extension of a family leave of absence for childcare was granted to Dana Boggs to the extent of unexpired family leave available and a subsequent leave of absence continuation (non-family leave) for childcare through June 30, 2009 was approved. Dana Boggs anticipates returning in September 2009.

On motion by Dolan, second by Childress, and carried by unanimous vote, the resignation of Angelina Weston, instructional aide, effective January 12, 2009, was accepted.

## **REGULAR SESSION**

### **EXECUTIVE SESSION**

On motion by Kostick, second by Grdinich, and carried by unanimous roll call vote, the following resolution was presented and adopted: BE IT RESOLVED, BY THE EAST GREENWICH BOARD OF EDUCATION, TO ENTER INTO CLOSED SESSION FOR THE PURPOSE OF DISCUSSION OF LAND ACQUISITION. ANY MATTERS DISCUSSED IN THIS CLOSED SESSION, WHICH REQUIRE ACTION, WILL BE ACTED UPON IN OPEN SESSION. ACTION MAY BE TAKEN AS A RESULT OF THIS SESSION.

ROLL CALL VOTE:

YEA: Arredondo, Childress, Dolan, Gallagher, Grdinich, Kostick, Stevenson

NAY:

ABSENT: Harris, Ricci

MOTION CARRIED: Yea - 8; Nay - 0; Absent - 2.

The Board convened in Executive Session at 8:44 p.m.

On motion by Kostick, second by Stevenson, and carried by unanimous vote, the Board reconvened in Regular Session at 8:50 p.m. with the following members present: Arredondo, Childress, Dolan, Gallagher, Grdinich, Kostick, and Stevenson.

### **OLD BUSINESS**

None.

### **NEW BUSINESS**

None.

### **ADJOURNMENT**

There being no further business, on motion by Childress, second by Kostick, and carried by unanimous vote the meeting was adjourned at 8:50 p.m.

Valerie J. Carmody  
School Business Administrator/Board Secretary