

**March 18, 2009  
REGULAR SESSION**

The Regular meeting of the East Greenwich Board of Education was held on the above date in the Samuel Mickle School Library/Media Center, as duly advertised in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-8d. Notice of this meeting was posted in the East Greenwich Municipal Building, each school in the district and advertised in the Gloucester County Times. President Gallagher called the meeting to order at 7:15 p.m. Following the flag salute a moment of silent reflection was observed.

Roll Call

Roll call was taken with the following members present at roll call: Arredondo, Dolan, Gallagher, Grdinich, Kostick, and Stevenson. Member Childress arrived at 7:25 p.m. and Member Ricci arrived at 7:20 p.m. Member Harris was absent. Also present were the Superintendent and the Business Administrator. Public signed in attendance were Colleen Citrigno and Caroll Craig.

Approval of Minutes

On motion by Dolan, second by Grdinich, and carried by a vote of unanimous vote, the minutes of the following meetings were approved: Regular and Executive Sessions of February 18, 2009 and Regular and Executive Sessions of March 4, 2009.

Mr. Ricci arrived at this time.

Correspondence

None.

SUPERINTENDENT'S REPORT

The Superintendent's report included:

- Teacher of Year selectees are Beth Dell and Gary Stocker
- Superintendent, Business Administrator, and Board President attended the March 10 Township Committee Meeting and Superintendent presented an update on the facility assessment for the district and the budget outlook
- State aid was released after the Governor's address with East Greenwich Schools receiving a 5% increase in aid
- Music in Our Schools dates were noted
- Beginner registration will begin on March 31
- A meeting of the Facilities Committee and administration with the architect representative, Scott Downie, will be held on March 25<sup>th</sup>
- Budget Information Sessions and letters have been prepared
- Parent/teacher conferences on April 21 are scheduled for the day so that interference with the Budget Election is avoided
- A memorandum from the Board of Elections regarding activities that are prohibited on election day was shared with administration staff

On motion by Ricci, second by Dolan, and carried by unanimous vote, the Superintendent's report was accepted and placed on file for review.

PUBLIC

President Gallagher opened the meeting to the public at this time. Hearing no comment, the public portion was closed.

## REGULAR SESSION

### COMMITTEE REPORTS

#### COMMUNITY/STRATEGIC AWARENESS

Member Grdinich reported that a survey for feedback on the YMCA Before- and After-school program was developed and will be issued in the coming weeks.

Superintendent reported that he will be presenting budget information to the Senior Citizens at their meeting of April 9 and to parents of Beginners at the upcoming registration events. Additional presentations will be made on April 16<sup>th</sup> and April 18<sup>th</sup>.

Member Childress arrived at this time.

#### FACILITIES

Member Ricci noted the scheduled March 25<sup>th</sup> kickoff meeting with Spiegle Group, architect for facility assessment.

Superintendent reported that the Township Committee will discuss the transfer of the 6 acre parcel adjacent to the school property at their meeting of March 21 and the formal action may be taken at their business meeting of April 14.

#### FINANCE

On motion by Childress, second by Grdinich and carried by unanimous vote, payment of bills of March 18, 2009 from the custodian account in the amount of \$214,048.26 and in the amount of \$8,796.51 were approved. (Attachments 1 and 2)

On motion by Childress, second by Dolan and carried by unanimous vote, Handwritten Checks for February 2009 in the amount of \$720,471.06 were approved. (Attachment 3)

On motion by Childress, second by Stevenson and carried by unanimous vote, the following the line item transfers as approved by the Superintendent on February 28, 2009, were approved:

<u>From</u>	<u>To</u>	
11 120 100 101 06 Reg Inst Sals 1-5	11 130 100 101 06	Reg Inst Sals 6-8 \$ 7,500
11 120 100 101 06 Reg Inst Sals 1-5	11 120 100 101S 01	Reg Inst Subs 1-5 \$ 1,780
11 120 100 101 06 Reg Inst Sals 1-5	11 130 100 101S 02	Reg Inst Subs 6-8 \$ 595
11 120 100 101 06 Reg Inst Sals 1-5	11 204 100 101 06	Sals Inst LLD \$ 150
11 120 100 101 06 Reg Inst Sals 1-5	11 216 100 101S 06	Sals Subs PSD FT \$ 1,880
11 000 217 100 06 Extraord Sals	11 000 217 106S 06	Extraord Aid Subs \$ 1,000
11 000 262 610G 06 Cust Supps Grds	11 000 262 110D 06	Cust Sals Subs \$ 1,800
11 000 262 490 06 Cust Oper Pur Prop	11 000 262 110T 06	Cust Sals OT \$ 3,000
11 000 100 566 06 Tuition Private Sp Ed	11 000 230 339A 06	Architect Fees \$15,000
11 000 216 320E 06 Related Sals ESY	11 000 230 339A 06	Architect Fees \$10,000
11 204 100 106E 06 LLD Sals ESY	11 204 100 640 02	LLD Textbooks \$ 100
11 190 100 340C 06 Reg Pur Tech Svcs	11 190 100 440C 06	Rentals Costs \$ 1,000
11 000 216 320 06 Related Purc Svc	11 000 216 890 06	Misc Exps \$ 500
11 000 218 104E 06 Guid Sals ESY	11 000 218 390 06	Guid Prof Svcs \$ 2,000
11 000 291 140 06 Benefits Other Retire	11 000 291 270 06	Benefits Health \$ 11,000
11 000 291 260 06 Workers Comp	11 000 291 270 06	Benefits Health \$ 2,500

On motion by Childress, second by Dolan and carried by unanimous vote, the Financial Reports A-148, Report of the Board Secretary, and A-149, Report of the Treasurer, for February 2009 which agree, were accepted and filed for audit. (Copies on file in the Board Minutes reference file.)

COMMITTEE REPORTS (continued)

FINANCE (continued)

On motion by Childress, second by Dolan, and carried by unanimous vote, the Board Secretary's Certification was accepted as follows:

BOARD SECRETARY'S MONTHLY CERTIFICATION/BUDGETARY LINE ITEM STATUS  
Pursuant to N.J.A.C. 6:20-2.13(d), I certify that as of February 28, 2009, no budgetary line item account has been over expended in violation of N.J.A.C. 6:20-2.13(a).

3/18/2009

\_\_\_\_\_  
Board Secretary/Business Administrator

On motion by Childress, second by Dolan, and carried by unanimous roll call vote, pursuant to N.J.A.C. 6:20-2.13(e), we certify that as of February 28, 2009, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

ROLL CALL VOTE:

YEA: Arredondo, Childress, Dolan, Gallagher, Grdinich, Kostick, Ricci, Stevenson

NAY:

ABSENT: Harris

MOTION CARRIED: Yea - 8; Nay - 0; Absent - 1.

On motion by Childress, second by Dolan and carried by unanimous vote, Cafeteria Bills for Payment for March 18, 2009 in the amount of \$17,899.88 were approved. (Attachment 4)

On motion by Childress, second by Dolan and carried by unanimous vote, the Cafeteria Profit and Loss Statement for the month of February 2009 was approved and filed for audit. (Attachment 5)

On motion by Childress, second by Dolan, and carried by unanimous vote, the contracting of XTC consulting to review all telecommunications services and charges to identify unused lines or inappropriate tariff or tax charges with the agreement that 50% of the refunds or savings generated over the ensuing 12 months will be shared at 50%.

On motion by Childress, second by Dolan, and carried by unanimous roll call vote, the following resolution for the submittal of the proposed FY 2009-10 Annual School Budget to the Exectuive County Superintendent of Schools was adopted:

Be it resolved to approve a school district budget for the FY 2009-10 school year for submission to the voters as follows with the tax levy as indicated:

	<u>Total Budget</u>	<u>Local Tax Levy</u>
Total General Fund Budget	\$11,433,026	\$8,279,453
Total Special Revenue Fund	\$ 164,000	NA
Total Debt Service Fund	\$ 1,209,536	\$1,014,060

Be it further resolved that the travel budget for the 2009-10 school year in the general operating budget is a total of \$33,140 excluding federally funded costs which

**REGULAR SESSION**

COMMITTEE REPORTS (continued)

FINANCE (continued)

totaled \$1,858 in expenditures for 2007-08, which totals \$3,309 in budgeted appropriations for 2008-09, and which is anticipated not to exceed \$8,000 in federal funded appropriations for 2009-10.

Be it further resolved that the following professional services are included in the appropriations of the Proposed 2009-10 Annual School Budget:

Legal Services	\$30,000
Audit Services	\$16,000
Architect Services	\$30,000

**ROLL CALL VOTE:**

YEA: Arredondo, Childress, Dolan, Gallagher, Grdinich, Kostick, Ricci, Stevenson

NAY:

ABSENT: Harris

MOTION CARRIED: Yea - 8; Nay - 0; Absent - 1.

On motion by Childress, second by Arredondo, and carried by unanimous vote, it was resolved to accept the FY2009 No Child Left Behind Grant as approved by the NJ Department of Education as follows:

Title I	\$13,947
Title ID	\$74,910
Title IIA	\$11,786
Title IID	\$ 116
Title IV	\$ 1,355

On motion by Childress, second by Dolan, and carried by unanimous vote, it was resolved to approve participation in the Gloucester County AudioVisual Aids Commission for the 2009-10 school year at the rate of \$4.10 per pupil.

POLICY

Member Dolan reported on the Committee Meeting of March 18, 2009 for purpose of drafting a policy to address guidelines for the public participation during Board of Education meetings.

CURRICULUM:

On motion by Grdinich, second by Childress, and carried by a unanimous vote, the following workshops were approved for staff travel:

Name	Workshop	Location	Date	Cost
Sarah Kramer	BER "Using Guided Reading to Accelerate the Success of All Your Students (Grades 1-3)	Voorhees, NJ	3/27/09	\$199
Brittany Broomall	BTIC Rowan – Ending the School Year	GC Office of Ed	4/21/09	\$70
John Palladino	BTIC Rowan – Ending the School Year	GC Office of Ed	4/21/09	\$70
April Wensko	Inst for Ed Dev – Guided Math: Practical Strategies to Differentiate Your Math Instruction Using Small Groups, Centers and Whole Group Instruction (Grade K-3)	Voorhees, NJ	3/24/09	\$189
Stacy Gray	ETTC CC – Microsoft Excel – Introduction	Sicklerville	3/24/09	\$115
Cindy Morales	ETTC CC – Microsoft Excel – Introduction	Sicklerville	3/24/09	\$115
Karen Dunn	Inst for Ed Dev – How to Use the Best Strategies from Singapore Math to Strengthen Your Math Instruction, Grade K-6	Voorhees, NJ	5/21/09	\$199
Judy Frett	Inst for Ed Dev – How to Use the Best Strategies from Singapore Math to Strengthen Your Math Instruction, Grade K-6	Voorhees, NJ	5/21/09	\$199

COMMITTEE REPORTS (continued)

TRANSPORTATION

Discussion of administrative interventions as a result of problems with parent drop-off and pick-up of students at Mickle School.

CAFETERIA

No report.

PERSONNEL

On motion by Dolan, second by Childress, a resolution for emergent hire and the hiring of county substitute teacher certificate candidates for the 2008-09 school year was tabled for discussion in Executive Session with action to follow after discussion.

On motion by Dolan, second by Arredondo, a resolution for the emergent hiring and hiring of Dawn C. Loftis as a substitute supervisory playground aide for the 2008-09 school year was tabled to Executive Session discussion.

On motion by Dolan, second by Stevenson, and carried by unanimous vote, the following teachers were approved to provide homebound instruction for the 2008-09 school year at the established hourly rate for homebound/supplemental instruction: Cindy Morris and Stacy Kuhen.

Member Dolan requested that all members return their Superintendent evaluations.

OLD BUSINESS

On motion by Dolan, second by Arrendondo, and carried by unanimous vote, the following results of the Drawing for Position on Ballot for candidates for the April 21, 2009 Annual School Election were acknowledged for the record:

Three- Year Full Term: Vote for 3  
Barbara Stevenson  
Adele M. Gallagher  
Antoinette Grdinich  
Caroll Craig  
James R. Mueller  
One – Year Unexpired Term: Vote for 1  
Mark D. Ricci

NEW BUSINESS

Member Dolan announced that the Kingsway Education Association will be sponsoring a basket bingo on Friday, December 27. Member Arredondo inquired on the recent telephone system problem that occurred at the Clark School.

EXECUTIVE SESSION

On motion by Childress, second by Grdinich, and carried by unanimous roll call vote, the following resolution was presented and adopted: BE IT RESOLVED, BY THE EAST GREENWICH BOARD OF EDUCATION, TO ENTER INTO CLOSED SESSION FOR THE PURPOSE OF DISCUSSION OF PERSONNEL AND PUPIL PERSONNEL. ANY MATTERS DISCUSSED IN THIS CLOSED SESSION, WHICH REQUIRE ACTION, WILL BE ACTED UPON IN OPEN SESSION. ACTION MAY BE TAKEN AS A RESULT OF THIS SESSION.

## REGULAR SESSION

### EXECUTIVE SESSION (continued)

#### ROLL CALL VOTE:

YEA: Arredondo, Childress, Dolan, Gallagher, Grdinich, Kostick, Ricci, Stevenson

NAY:

ABSENT: Harris

MOTION CARRIED: Yea - 8; Nay - 0; Absent - 1.

The Board convened in Executive Session at 8:16 p.m.

On motion by Childress, second by Grdinich, and carried by unanimous vote, the Board reconvened in Regular Session at 9:17 p.m. with the following members present: Arredondo, Childress, Dolan, Gallagher, Grdinich, Kostick, Ricci and Stevenson.

### PERSONNEL

On motion by Dolan, second by Arredondo and carried by unanimous roll call vote, a resolution for emergent hire and the hiring of county substitute teacher certificate candidates for the 2008-09 school year was approved:

Anita R. Giacone – county certification applicant

Rachel B. Natkin – county certification applicant

Christine S. Wiltsee – county certification applicant

Dawn C. Loftis – county certification applicant

#### ROLL CALL VOTE:

YEA: Arredondo, Childress, Dolan, Gallagher, Grdinich, Kostick, Ricci, Stevenson

NAY:

ABSENT: Harris

MOTION CARRIED: Yea - 8; Nay - 0; Absent - 1.

On motion by Dolan, second by Arredondo, and carried by unanimous roll call vote, a resolution for the emergent hiring and hiring of Dawn C. Loftis as a substitute supervisory playground aide for the 2008-09 school year was approved.

#### ROLL CALL VOTE:

YEA: Arredondo, Childress, Dolan, Gallagher, Grdinich, Kostick, Ricci, Stevenson

NAY:

ABSENT: Harris

MOTION CARRIED: Yea - 8; Nay - 0; Absent - 1.

### ADJOURNMENT

There being no further business, on motion by Dolan, second by Childress, and carried by unanimous vote the meeting was adjourned at 8:53 p.m.

Valerie J. Carmody  
School Business Administrator/Board Secretary