

The Regular meeting of the East Greenwich Board of Education was held on the above date in the Samuel Mickle School Library/Media Center, as duly advertised in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-8d. Notice of this meeting was posted in the East Greenwich Municipal Building, each school in the district and advertised in the Gloucester County Times. President Gallagher called the meeting to order at 7:15 p.m. Following the flag salute a moment of silent reflection was observed.

Roll Call

Roll call was taken with the following members present at roll call: Arredondo, Childress, Dolan, Gallagher and Grdinich. Member Harris arrived at 7:45 p.m. Members Kostick, Ricci, and Stevenson were absent. Also present were the Superintendent and the Business Administrator. Public signed in attendance were Michelle Heil, John McCarthy, Ron Zeck, Colleen Citrigno, and Fred Grant.

Approval of Minutes

On motion by Grdinich, second by Arredondo, and carried by unanimous vote, the minutes of the Regular Session of September 17, 2008, the Executive Session of September 17, 2008, and the Work Session of October 1, 2008 were approved.

Correspondence

Board members are invited to attend the Gloucester County Joint Insurance Fund Annual State of the Fund Dinner on November 18, and members planning to attend should contact the Business Administrator.

PUBLIC

President Gallagher opened the meeting to the public at this time.

Public comments included:

- Parent Ron Zeck of E. Rattling Run Road e-mailed a letter to members of the Board requesting a change of transportation.
- Parent John McCarthy, a resident on E Tomlin Station Road, requesting a change of route for transportation of his children.
- Mayor Grant noted that a contract was awarded to replace the carpeting in the Berkley Building for the public library.

SUPERINTENDENT'S REPORT

The Superintendent report included:

- NJ Ask 3, 4, 5 & 6 test scores presented and addressed. NJ Ask 3 patterns in LAL and Math were shown on the reports. Superintendent noted the results reflect the instructional quality and efforts by staff for maintaining the performances. Results in the ASK 5 & 6 reflects a change in the standards after the scoring and the change in status of some students to being in need of basic skills
- The EVVR (violence and vandalism report) was presented. The report is a negative one, meaning no reportable incidents occurred. There have been at least four years of negative reports for the district per the Department of Education definitions. Board members noted that the report definitions are limited to those which are violent in nature.
- The NJQSAC draft has been prepared.

REGULAR SESSION

SUPERINTENDENT'S REPORT (continued)

- An anonymous letter was received by the Gloucester County Fire Marshall regarding the student sections combining to meet for Kindness Pals and Math Buddies programs with concern for the numbers of students in the classrooms. The Fire Marshall visited the facilities as a result with no recommendations or actions to be required of the District. No response was possible because of the anonymity of the letter.
- A residency issue has been resolved by the withdrawal of the children from the district.

Member Harris arrived during the report at 7:45 pm.

On motion by Dolan, second by Childress, and carried by unanimous vote, the Superintendent's report was accepted and placed on file for review.

COMMITTEE REPORTS

COMMUNITY/STRATEGIC AWARENESS

No report.

FACILITIES

Member Harris reported that the meeting for finalizing terms of the lease of the Berkley Building to Gloucester County was postponed by their representatives.

Member Harris reported that an RFP for architect services is in development.

On motion by Harris, second by Grdinich, and carried by unanimous vote, the 3-year Comprehensive Maintenance Plan, the M-1 Report, and the Maximum Capital Reserve Calculation Report were approved.

On motion by Harris, second by Childress, and carried by unanimous vote, the final balance on the contract no. 3a HVAC with Boro Construction in the amount of \$17,844.92 for the Jeffrey Clark School Project and \$5,194.67 for the Samuel Mickle School Project representing the costs to the East Greenwich Board of Education incurred and backcharged to Boro Construction without challenge was approved, as reviewed by the solicitor on this recommendation by Duca/Huder and Kumlin, Architect.

Member Harris reported that information regarding availability of land will be presented in Executive Session.

FINANCE

On motion by Childress, second by Grdinich and carried by unanimous vote, payment of bills from the custodian account in the amount of \$154,712.30 and \$100,285.23 for October 15, 2008, were approved. (Attachment 1 and 2)

On motion by Childress, second by Dolan and carried by unanimous vote, Handwritten Checks for September 2008 in the amount of \$612,129.08 were approved. (Attachment 3)

On motion by Childress, second by Grdinich and carried by unanimous vote, the following the line item transfers were approved for the months listed:

COMMITTEE REPORTS (continued)

FINANCE (continued)

On August 31, 2008

| <u>From:</u> | <u>To:</u> | |
|--|--|----------|
| 11 213 100 101 06 Sp Ed Resource Sal Instruc | 11 212 100 101 06 Sp Ed MD Sal Instruc | \$45,500 |
| 11 000 230 590 06 Dist Adm Misc Purch Svcs | 11 000 230 530 06 Dist Adm Communic | \$ 2,300 |
| 11 000 251 610 06 Central Svcs Supplies | 11 000 251 340 06 Central Svcs Tech Svcs | \$ 600 |

On September 30, 2008

| <u>From:</u> | <u>To:</u> | |
|---|---|-----------|
| 11 000 270 514 06 Transp Jointure Spec Ed | 11 000 270 511 06 Transp Svc Vendors Sp | \$163,800 |
| 11 000 270 513 06 Transp Jointure Reg Ed | 11 000 270 511 06 Transp Svc Vendor Reg | \$ 39,200 |
| 11 000 219 320 06 CST Prof Svcs | 11 000 219 610 06 CST Supplies | \$ 500 |
| 11 000 219 320 06 CST Prof Svcs | 11 000 219 610 06 CST Supplies | \$ 500 |
| 11 190 100 640 01 Clark Textbooks | 11 000 218 390 06 Guidance Purch Svcs | \$ 5,000 |
| 11 000 230 610 06 Dist Admin Supplies | 11 000 230 530 06 Dist Adm Communic | \$ 500 |
| 11 212 100 610 06 SpEd MD Supplies | 11 212 100 640 06 SpEd MD Textbooks | \$ 700 |
| 11 000 270 513 06 Transp Joint Reg Ed | 11 000 270 515 06 Transp Joint SpEd | \$ 10,000 |

On motion by Childress, second by Grdinich and carried by unanimous vote, the Financial Reports A-148, Report of the Board Secretary, and A-149, Report of the Treasurer, for August 2008 which agree, were accepted and filed for audit. (Copies on file in the Board Minutes reference file.)

On motion by Childress, second by Dolan, and carried by unanimous vote, the Board Secretary's Certification was accepted as follows:

BOARD SECRETARY'S MONTHLY CERTIFICATION/BUDGETARY LINE ITEM STATUS
Pursuant to N.J.A.C. 6:20-2.13(d), I certify that as of August 31, 2008, no budgetary line item account has been over expended in violation of N.J.A.C. 6:20-2.13(a).

8/31/2008

Board Secretary/Business Administrator

On motion by Childress, second by Dolan, and carried by unanimous roll call vote, pursuant to N.J.A.C. 6:20-2.13(e), we certify that as of August 31, 2008, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

ROLL CALL VOTE:

YEA: Arredondo, Childress, Dolan, Gallagher, Grdinich, Harris

NAY:

ABSENT: Kostick, Ricci, Stevenson

MOTION CARRIED: Yea - 6; Nay - 0; Absent - 3.

On motion by Childress, second by Grdinich and carried by unanimous vote, the Cafeteria Bills for Payment for October 15, 2008, in the amount of \$27,821.58 were approved. (Attachment 4)

On motion by Childress, second by Grdinich and carried by unanimous vote, the Cafeteria Profit and Loss Statement for the month of September 2008 was approved and filed for audit. (Attachment 5)

COMMITTEE REPORTS (continued)

FINANCE (continued)

On motion by Childress, second by Dolan and carried by unanimous vote, the submission of the NCLB FY2009 federal funds entitlement application grant in the total amount of \$102,583 was approved as follows:

Title I, Part A \$13,947
Title I, Part D \$74,910
Title II, Part A \$11,786
Title II, Part D \$ 116
Title IV \$ 1,355

On motion by Childress, second by Dolan and carried by unanimous vote, the submission of the IDEIA FY2009 federal funds entitlement application in the total amount of \$146,490 was approved as follows:

Part B Basic \$135,140
Preschool \$11,350

On motion by Childress, second by Grdinich and carried by unanimous vote, the following staff salaries to be funded by the granted listed were approved for FY2009:

Deborah Iacovone Title I \$11,158
Cindy Morales Title II, Part A \$ 7,958
Cindy Morris IDEA \$25,000
Stacy Kuhen IDEA \$25,000
Caitlin Reuter IDEA \$12,500
Maureen Gray IDEA \$12,500
Janice More IDEA \$15,000
Joanne Ley IDEA PS \$ 5,000
Debra Chierici IDEA PS \$ 5,350

On motion by Childress, second by Dolan and carried by unanimous vote, the travel reimbursement mileage rate of \$0.31 per mile was established as per the accountability regulations in conjunction with the State of New Jersey Office of Management and Budget.

POLICY

On motion by Dolan, second by Grdinich, and carried by unanimous vote, the 1st Reading of the following policy was approved:

Policy 3327.1 Relations with Vendors – Legal Services

On motion by Dolan, second by Grdinich, and carried by unanimous vote, the amended Regulation 3326.1, Payroll Procedures, was approved.

CURRICULUM:

On motion by Harris, second by Childress, and carried by a unanimous vote, the following workshops were approved for staff travel:

| Name | Event | Location | Date | Cost |
|---------------|--|--------------|------------|-------|
| Jamie Stephan | BER – Powerful Strategies for K-8 Inclusive Classrooms | Voorhees, NJ | 11/24/2008 | \$199 |
| Susan Curtis | BER – Differentiated Instruction: Powerful Strategies for Struggling Readers (Grade K-2) | Voorhees, NJ | 11/19/2008 | \$199 |
| Erica Furfari | BER – Differentiated Instruction: Powerful Strategies for Struggling Readers (Grade K-2) | Voorhees, NJ | 11/19/2008 | \$199 |

CURRICULUM (continued)

Workshops (continued)

| Name | Event | Location | Date | |
|---|--|--------------------------|--|---------------------------------|
| Kim Smith | BER – Differentiated Instruction: Powerful Strategies for Struggling Readers (Grade K-2) | Voorhees, NJ | 11/19/2008 | \$1 |
| Judy Frett | ETTC Camden County – Designing Interactive Smartboard Lessons | Sicklerville, NJ | 10/29/2008 | \$1 |
| Kathy Dougherty | ETTC Camden County – Designing Interactive Smartboard Lessons | Sicklerville, NJ | 10/29/2008 | \$1 |
| Valerie Carmody | NJASBO – Accountability Regulations | Runnemede, NJ | 11/25/2008 | \$1 |
| Marie Arrendono, Toni Grdinich, Barbara Stevenson, Joseph Conroy | NJSBA Workshop | Atlantic City, NJ | 10/28/2008, 10/29/2008, 10/30/2008 | Ac M m tra & lin |
| Yoshin Swank | J&K Seminars, Advances in ADHD Theory, Diagnosis, and Management | Lancaster Host Hotel, PA | 11/20 and 11/21 | \$2 |
| John Palladino | Rowan BTIC, Preparing for Effective Parent-Teacher Conferences | Sewell, NJ | 10/23/08 | \$7 |
| Kristen Lombardo | Handle With Care Behavior Management Restraint Training | GC Office, Sewell | 10/29/08, 10/30/08 | \$4 |

Superintendent noted that the Language Arts and Literacy Curriculum from the RCPC group is completed and will be on the work session for discussion. The Curriculum Committee will schedule a meeting to review.

TRANSPORTATION

On motion by Dolan, second by Childress, and approved by unanimous vote, an amendment to the Jointure Agreement with Greenwich Township School District to provide transportation for four (4) East Greenwich Pupils to the Gloucester County Special Services School District for ESY2008 from an approximate cost of \$1,130 per child to an actual cost of \$1,017 per child was approved.

Discussion of the parent request for consideration of an alternate route and an alternate bus stop resolved in determination that the Kingsway Transportation Department will be request to put their recommendations in writing and the confirmation of the recommendation will be reported at the next Board meeting.

CAFETERIA

No report.

PERSONNEL

On motion by Dolan, second by Grdinich, and carried by unanimous roll call vote, on recommendation of the Superintendent, a resolution for emergent hire and hiring of county certificate re-applicant Deborah A. Wentz as a substitute nurse for the 2008-09 school year was approved.

ROLL CALL VOTE:

YEA: Arredondo, Childress, Dolan, Gallagher, Grdinich, Harris

NAY: 0

ABSENT: Kostick, Ricci, Stevenson

MOTION CARRIED: Yea - 6; Nay - 0; Absent - 3.

PERSONNEL (continued)

On motion by Dolan, second by Childress, and carried by unanimous roll call vote, on recommendation of the Superintendent, a resolution for emergent hire and hiring of Stephanie Eberly as a county certified applicant for the position of substitute teacher for the 2008-09 school year was approved.

ROLL CALL VOTE:

YEA: Arredondo, Childress, Dolan, Gallagher, Grdinich, Harris

NAY: 0

ABSENT: Kostick, Ricci, Stevenson

MOTION CARRIED: Yea - 6; Nay - 0; Absent - 3.

On motion by Dolan, second by Grdinich, and carried by unanimous roll call vote, on recommendation of the Superintendent, the hiring of Christina L. Panebianco as a clerical substitute for the 2008-09 school year was approved.

ROLL CALL VOTE:

YEA: Arredondo, Childress, Dolan, Gallagher, Grdinich, Harris

NAY: 0

ABSENT: Kostick, Ricci, Stevenson

MOTION CARRIED: Yea - 6; Nay - 0; Absent - 3.

On motion by Dolan, second by Grdinich, and carried by unanimous roll call vote, on recommendation of the Superintendent, the hiring of Richard W. Gabler as a substitute teacher—with teacher certification for the 2008-09 school year was approved.

ROLL CALL VOTE:

YEA: Arredondo, Childress, Dolan, Gallagher, Grdinich, Harris

NAY: 0

ABSENT: Kostick, Ricci, Stevenson

MOTION CARRIED: Yea - 6; Nay - 0; Absent - 3.

On motion by Dolan, second by Grdinich, and carried by unanimous roll call vote, on recommendation of the Superintendent, the hiring of Linda Hood as a substitute nurse for the 2008-09 school year was approved.

ROLL CALL VOTE:

YEA: Arredondo, Childress, Dolan, Gallagher, Grdinich, Harris

NAY: 0

ABSENT: Kostick, Ricci, Stevenson

MOTION CARRIED: Yea - 6; Nay - 0; Absent - 3.

On motion by Dolan, second by Grdinich, and carried by unanimous vote, the amendment of the interim instructional aide appointment of Gail Ebenhoech effective September 29, 2008, until the return the regular instructional aide but not later than June 30, 2009 on Step 1, \$103.89/day, at a 0.61 full-time equivalent (to be adjusted per the negotiated agreement) was approved.

On motion by Dolan, second by Grdinich, and carried by unanimous vote, the salary of Maria Newsom for supervisory aide duties at 3 hours per day for an annualized salary of \$5,962 effective September 1, 2008, was approved.

PERSONNEL (continued)

On motion by Dolan, second by Childress, and carried by unanimous vote, the following stipends for the designated positions for the 2008-09 school year were approved:

| | | |
|-------------------------|-------------------|---------------|
| Sub Caller | Vicki Stefka | \$2,750 |
| Maintenance Coordinator | James Lapalomento | Per Agreement |
| | Michael Venello | Per Agreement |
| Mary Moul | Head Teacher | Per Agreement |
| Chris Bellace | Head Teacher | Per Agreement |
| Jean Milchanoski | Play | \$730 |
| Gary Stocker | Band | \$730 |

On motion by Dolan, second by Grdinich, and carried by unanimous vote, the following advancement on guide for the teachers listed effective September 1, 2008, with salaries amended as per the negotiated agreement were approved.

| | | | |
|---------------------|------------|----|-------|
| Diane O'Malley | From BA+30 | to | MA |
| Jennifer Aversa | From BA | to | BA+15 |
| Jamie Vallandingham | From BA | to | BA+15 |
| Jennifer Idler | From BA | to | BA+15 |

EXECUTIVE SESSION

On motion by Dolan, second by Arredondo, and carried by unanimous roll call vote, the following resolution was presented and adopted: BE IT RESOLVED, BY THE EAST GREENWICH BOARD OF EDUCATION, TO ENTER INTO CLOSED SESSION FOR THE PURPOSE OF DISCUSSION OF NEGOTIATIONS MATTERS AND NEGOTIATIONS FOR PROPERTY ACQUISITION. ANY MATTERS DISCUSSED IN THIS CLOSED SESSION, WHICH REQUIRE ACTION, WILL BE ACTED UPON IN OPEN SESSION. ACTION MAY BE TAKEN AS A RESULT OF THIS SESSION.

ROLL CALL VOTE:

YEA: Arredondo, Childress, Dolan, Gallagher, Grdinich, Harris

NAY: 0

ABSENT: Kostick, Ricci, Stevenson

MOTION CARRIED: Yea - 6; Nay - 0; Absent - 3.

The Board convened in Executive Session at 8:40 p.m.

On motion by Childress, second by Dolan, and carried by unanimous roll call vote, the Board reconvened in Regular Session at 9:54 p.m. with the following members present: Arredondo, Childress, Dolan, Gallagher, Grdinich.

OLD BUSINESS

On motion by Childress, second by Grdinich, and carried by unanimous vote, the Memorandum of Agreement with the East Greenwich Education Association and the accompanying salaries guides for the period July 1, 2008, through June 30, 2011, were approved.

NEW BUSINESS

Superintendent reported that the NJQSAC report resulted in 80% of the indicators achieved with the exception of the Finance section which resulted in a 70% rating because of the cost overrun which occurred on the Capital Projects Budget in the 2006-07 audit report findings. All indicators will be presented for approval at the November Regular Meeting.

Reported that the Board President and the Board Vice President must schedule a meeting with the Executive County Superintendent of Schools to review Governance for the NJQSAC.

ADJOURNMENT

There being no further business, on motion by Childress, second by Harris, and carried by unanimous vote the meeting was adjourned at 9:00 p.m.

Valerie J. Carmody
School Business Administrator/Board Secretary